



## **§ 4 Progress Reports**

At six-month intervals, the doctoral candidate will submit a progress report to the thesis committee. The initial report, due by the end of the first year, must include the following information:

1. A research proposal, which gives the preliminary title of the planned thesis, the research question to be investigated, the planned methodology, the anticipated outcomes and a bibliography.
2. A time schedule for the completion of the doctoral thesis.
3. A current transcript of courses and seminars/colloquia.

All further progress reports should provide a brief record of progress achieved and will include:

1. The current title of the thesis.
2. An account of work done, listing any research papers completed or in progress.
3. An overview of work to be completed.
4. A time schedule for the remainder of the thesis work.
5. A current transcript of courses and seminars/colloquia.

On the basis of each report, the thesis committee is obliged to provide a written assessment of the doctoral candidate's progress, which is submitted to the doctoral candidate, the Board of Directors and kept on record in the doctoral candidate's file. On the basis of the first progress report and the thesis committee's assessment of the doctoral candidate, the Board of Directors decides, where relevant, on the extension of the doctoral candidate's fellowship.

## **§ 5 Presentations**

At six-month intervals, at the least, the doctoral candidate commits herself/himself to present her/his progress in research seminars/colloquia of the Graduate School before at least one member of the thesis committee.

## **§ 6 Deviations from the Work Schedule**

The doctoral candidate commits herself/himself to inform the thesis committee and the Graduate School Office in the case of deviations from the work schedule.

## **§ 7 Compliance with Good Scientific Practice**

The doctoral candidate and the members of the thesis committee commit themselves to adhere to the rules of good scientific practice <http://www.gsd.uni-konstanz.de/downloads-links/>. Further instructions regarding good scientific practice will be given when necessary. Should the doctoral candidate be in doubt, consultation with the first supervisor or other persons of confidence is to be sought. For the first supervisor, this expressly means the obligation to respect and designate the doctoral candidate's authorship for texts and findings.

## **§ 8 Dispute Settlement**

Disregard of the obligations mentioned between the parties must be discussed immediately in order to re-establish the fulfilment of the agreement. In conflict situations, parties are to consult the Board of Directors of the Graduate School.

## **§ 9 Communicating Research Results**

It is expected that the results of the research will be communicated to the scientific community according to the conventions of the relevant discipline.

## **§ 10 Language of the Thesis**

The thesis will be submitted in English.

## **§ 11 Assessments of the Doctoral Thesis**

The thesis committee commits itself to submit the assessments of the doctoral thesis in a timely fashion. The time frame between the completion of the thesis and the defence shall not exceed six months.

## **Date and Signature**

Doctoral Candidate

First Supervisor

Second Supervisor

Third Supervisor

Director of the Graduate School